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Subscriber Login

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Navigation



There is one main navigation bar consisting of **Tabs** at the top of every page that enable you to quickly navigate through the product areas

The **Tabs** represent the following:

- **Dashboard** - Personalize, customize and consolidate the companies and data you are most interested in on this page.
- **Today** – Quick access to the most recent SEC filings and company data of significance.

- **Company** – Drill down into specific company details including standardized financial data, significant SEC filings, ownership data and company people.
- **Industry** – Browse sector industry groups to find peers that fit your investing or financial models.
- **Search** – Search SEC filings using full text search, data filters, segment by market and time period, or restrict your search to specific filing sections.

Filing Search

With the **Filing Search** users can easily get to all the SEC filings for a company by entering the ticker symbol. Use the magnifying glass for more search options.



TIP: Don't know the ticker? Enter the company name and results matching your request will be returned instantly.

Company Search Results					[Show Criteria]
Company	Ticker	CIK	Latest Filing	All Filings	
MICROSOFT AVN HOLDINGS, INC.		0001356955	03/21/06		View
MICROSOFT BENEFITS LLC		0001069973	09/04/98		View
MICROSOFT CORP	MSFT	0000789019	01/26/17		View
MICROSOFTWARE INTERNATIONAL INC		0000356946	01/12/95		View

Search Results

Search Results are displayed with the most recent filings appearing at the top of the list. The left hand menu bar provides links to other company information, including access to the MD&A sections of recent filings, financial data, current stock pricing and ownership information, giving you all the information you need on one page. At the top of the page are the options to **Add** the filings for the company that was searched to your **Dashboard** and create a **Filings Alert** for that company.



TIP: Use the "Back to Search Results" link when viewing documents instead of your browser toolbar – this will place a checkmark on items already viewed, otherwise, hit "refresh" to see indicators for the items you've looked at.

TIP: Use the icons next to the form types to view or download the filing in HTML, Word, Adobe PDF, Excel or the original format. In addition, you can view the filing in XBRL as well as run a historical comparison for 10K and 10Q documents.

Dashboard



When you log in or click the **Dashboard** tab you'll initially see a page with Today's Filings as the default view. The filings are grouped by filing type.

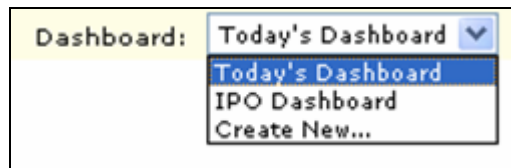
View	Form	Company (Filer)	Received	Period	Actions
	6-K	VOXELJET AG	5:04 PM	01/27/17	
	8-K	RLI CORP	5:04 PM	01/26/17	
	8-K	S&P GLOBAL INC.	5:04 PM	01/27/17	
	8-K	VECTOR GROUP LTD	5:03 PM	01/27/17	
	8-K	NET ELEMENT, INC.	5:02 PM	01/25/17	

- Clicking anywhere in the row will bring you to a page giving more information on the filing and viewing options.
- Click on the icons to the left to view the filing in HTML, Word, PDF, Excel or HTML.
- Clicking on the **Company** name will bring you to all of the company's filings.
- Clicking on **Folders** enables you to quickly access links to filings you frequently use or that you need

to access from multiple locations (branch office, main office, client site, home office).

- The **Alerts** icon will set up an Alert for that Company and Form Type. An **Alert** allows you to follow companies when receiving notice via email or pop-up window when a filing meeting your criteria has been submitted.
- The buttons will move or close the window with the filings.

Use the Dashboard drop down menu to move between different dashboards. EDGAR Pro already has several dashboards set up.



To customize your dashboard, select either: **Add Content** or **Create New** from the **Dashboard** drop down.



You can add up to 10 customized content areas to a single dashboard by clicking on the **Add Content** button.

You can remove existing content from your dashboard by clicking the **button** located in each content area of your dashboard.

You can choose to add Company Summary Data Components, Stock Trade Data Components, SEC Filing Data Components and Ownership Data Components to your dashboard. You can save up to 10 different dashboards.

Just click on the items you want displayed on the **Add Content** page:

Enter Ticker Symbol: Dashboard Name: Today's Dashboard

Company Summary Data Components

- Company Summary
- Company News
- Company Info

Stock Trade Data Components

- Last Trade
- Interactive Chart

SEC Filing Data Components

- Latest Insider Filings
- All Filings

Ownership Data Components

- Ownership Summary
- Insider Trades
- Institutional Holders

[Add Content](#)

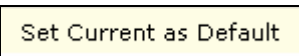
The [Add Content](#) page can also be reached through the [Preferences](#) link at the top every page.

Dashboards can be shared with your colleagues in read only mode.

Click on the [Share](#) link and you will be prompted for a list of email addresses to send the link to your dashboard.



Use the Set Current as Default link to select the dashboard you would like to appear every time you login to EDGAR Pro or select the dashboard tab.



Today



The Today tab provides quick access to the most recent SEC filings and company data of significance.

Today's Filings							
View	Form	(Hide Insiders)	Company (Filer)	Received	Period	Download / Print	Actions
			485APOS LEGG MASON ETF EQUITY TRUST	5:16 PM			
			485APOS MORGAN STANLEY US GOVERNMENT SECURITIES TRUST	5:16 PM			
			4 INTEL CORP.(YOFFIE DAVID B)	5:15 PM	01/25/17		
			SC 13G/A ATLAS AIR WORLDWIDE HOLDINGS INC. (AMAZON COM INC)	5:15 PM			
			NSAR-B DRETFUS MANAGER FUNDS II	5:15 PM	11/30/16		
			497 VALIC CO I	5:15 PM			
			SC 13G/A AIR TRANSPORT SERVICES GROUP INC. (AMAZON COM INC)	5:15 PM			

The day's filings are listed with the most recently received filing appearing at the top of the list.



The menu bar on the left side of the Today page allows you to locate specific filing types, as well as IPO and SPO activity.

Company

The [Company](#) tab allows you to drill down into specific company details including standardized financial data, significant SEC filings, ownership data and company people.

Dashboard Today **Company** Industry Search Screener Analytics

Search Companies

Ticker Symbol Company Name CIK [Search](#)

[Symbol Lookup](#)

Simply enter in the company's ticker symbol or name to get the complete overview.

The 10 most recent SEC filings and current market information are provided at the top of the page. The main company page also gives you a summary of financial information, ownership information and current news. Use the left hand navigation bar to drill down further into company information including quick links to SOX Compliance information and the last MD&A.

Dashboard Today Company Industry Search Screener Analytics

Recent Companies: Get Company Summary for [Go] Print Add Summary to Dashboard Add Filings Alerts

Company: MICROSOFT CORP (MSFT) Summary

Company Info: Last Trade: \$64.08, Change: 0.40 (0.63%), Trade Time: 01:26 PM EST, Volume: 19,342,948, 52 Week Range: \$48.03 - \$64.10, Market Cap: \$498.24B

Stock Info: Last Trade: \$64.08 (0.40/0.63%), Risk Factors (10-Q 10/20/16), SOX Compliance, Company News, Industry, Transcripts

Latest Filings: View Form Filer Received Period Download / Print Actions

View	Form	Filer	Received	Period	Download / Print	Actions
View	SC 13G/A	BLACKROCK INC.	01/25/17			
View	4	COURTOIS JEAN PHILIPPE	12/21/16	12/21/16		
View	4	SMITH BRADFORD L	12/20/16	12/15/16		
View	4	CAPOSELLA CHRISTOPHER C	12/20/16	12/14/16		
View	4	WARRIOR PADMASREE	12/09/16	12/08/16		
View	4	THOMPSON JOHN WENDELL	12/09/16	12/08/16		
View	4	PETERSON SANDRA E	12/09/16	12/08/16		
View	4	NOSKI CHARLES H	12/09/16	12/08/16		
View	4	LIST TERI L	12/09/16	12/08/16		
View	8-K	MICROSOFT CORP	12/08/16	12/08/16		

Financials - Values in (000's)

Quarter:	1st 9/30/2016	4th 6/30/2016	3rd 3/31/2016	2nd 12/31/2015	1st 9/30/2015
Balance Sheet					
Total Current Assets	\$157,909,000	\$139,660,000	\$128,421,000	\$127,812,000	\$121,656,000
Total Assets	\$212,524,000	\$193,694,000	\$181,869,000	\$180,098,000	\$172,896,000
Total Current Liabilities	\$58,810,000	\$59,357,000	\$44,354,000	\$42,643,000	\$49,399,000
Total Liabilities	\$142,152,000	\$121,697,000	\$107,063,000	\$103,318,000	\$95,451,000
Total Equity	\$70,372,000	\$71,997,000	\$74,806,000	\$76,780,000	\$77,445,000
Income Statement					
Gross Profit	\$12,609,000	\$12,635,000	\$12,809,000	\$13,924,000	\$13,172,000
Operating Income	\$5,225,000	\$3,080,000	\$5,283,000	\$6,025,000	\$5,793,000
Net Income	\$4,690,000	\$3,122,000	\$4,058,000	\$4,716,000	\$4,902,000
Cash Flow					
Net Income	\$4,690,000	\$3,122,000	\$4,058,000	\$4,716,000	\$4,902,000
Net Cash Flow-Operating	\$11,549,000	\$8,464,000	\$10,669,000	\$5,316,000	\$8,876,000
Net Cash Flow	\$7,418,000	(\$660,000)	(\$15,000)	\$17,540,000	(\$164,000)

Ownership: Total Number of Holders: 2,355, % of Shares Outstanding: 72.36%, Total Shares Held: \$326,291,057, Total Value of Holdings: \$358,282,214,509.76, Net Activity: (10,711,032)

Insider Trades: Last 3 mos. Last 12 mos.

	Last 3 mos.	Last 12 mos.
Number of Insider Trades	5	33
Number of Buys	0	0
Number of Sells	5	33
Net Activity	(1,642,583)	(50,365,420)

Latest Company News: Sphere 3D launches U.S. go-to-market campaign featuring its Glassware 2.0 on Microsoft Azure, Ginnail Announces Growth Investment from Rubicon Technology Partners, GlobalConnect's D365 for Energy Enterprise Solution is Now Available to be Hosted in Microsoft Azure, Microsoft appoints Kevin Scott as Chief Technology Officer

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 Bill Gates, chief executive of Microsoft Corp. appears on a video screen as... rivalry, Apple Computer Inc. and Microsoft Corp. joined the computer world Wednesday... cooperate in a deal that gives Microsoft a stake in Apple's survival...

Microsoft Corp. and Progressive Networks Announces Streaming Media Collaboration
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Microsoft Corp. nurses broadcast PC model.
 Microsoft Corp. is tracking a... executive sources close to Microsoft's plans say the... that may include Sony Corp., Hughes Electronics... Executives with Sony Corp., Compaq and DirecTV... s new is that now Microsoft is throwing its weight...

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 Microsoft Corp. said yesterday it agreed to pay \$20 million for NetScape Corp., an... stake in its parent, CMO Information Services Inc. of Andover. Terms of Microsoft's equity stake in CMO were not disclosed. The deal moves Microsoft...

(Quotes provided by Thomson Reuters are delayed by 15 minutes or more.)

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 Microsoft Corp. is tracking a... executive sources close to Microsoft's plans say the... that may include Sony Corp., Hughes Electronics... Executives with Sony Corp., Compaq and DirecTV... s new is that now Microsoft is throwing its weight...

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- Company Summary
- Company Info
- Risk Factors (10-Q 10/20/16)
- SOX Compliance
- Company News
- Industry
- Transcripts
- Stock Info
- Last Trade \$64.08 (0.40/0.63%)
- Interactive Charting
- Financials
- Balance Sheet
- Income Statement
- Cash Flow
- Financial Ratios
- Financial Comparison
- SEC Filings
- Last MD&A (10-Q 10/20/16)
- Last Quarterly Filing (10-Q 10/20/16)
- Last Annual Filing (10-K 07/28/16)
- Last Proxy Filing (DEFA14A 11/10/16)
- All Filings (Excluding Insider)
- All Filings
- All Quarterly Filings
- All Annual Filings
- All Proxy Filings
- SEC Comment Letters and Correspondence
- Ownership
- Summary
- Insider Trades
- Latest Insider Filings
- Institutional Holders
- 5% Ownership Filings
- Company People
- Executive Compensation
- All Company People

The left hand navigation bar in the company section provides quick links to the latest information on a company.

Industry



The Industry tab allows you to browse sector industry groups to find peers that fit your investing or financial models.

The Industry tab features a left hand navigation bar that lists different sectors.



The Basic Materials Sector is the default setting and will appear when you click on the Industry tab.

Basic Materials			
Industry	Number of Companies	Filing Alerts	
Agricultural Chemicals	90		
Aluminum	39		
Commodity Chemicals	221		
Construction Materials	111		
Diversified Chemicals	23		
Forest & Wood Products	71		
Gold	452		
Integrated Mining	504		
Mining Support Services & Equipment	26		
Non-Paper Containers & Packaging	117		
Paper Packaging	34		
Paper Products	85		
Precious Metals & Minerals	176		
Specialty Chemicals	120		
Specialty Mining & Metals	241		
Steel	213		

Latest Basic Materials Filings						
New	Form	Company (Filer)	Received	Period	Download / Print	Actions
	6-K	CRH PUBLIC LTD CO	01/26/17	01/25/17		
	4	RISE RESOURCES INC.(SCHARFE BRADLEY)	01/26/17	11/30/16		
	4	GOLDEN QUEEN MINING CO LTD.(CLAY THOMAS MORAGNE)	01/26/17	01/24/17		
	4	SONOCO PRODUCTS CO.(SCHRUM ROGER P)	01/26/17	01/25/17		
	15-12G	PANEX RESOURCES INC.	01/26/17			

Each sector is broken down into industries that fall within that sector. To the right of the industry are the **Number of Companies** within that industry.

Under the list of Industries are the latest filings for that particular sector. Click on the icons to the left to see the filing. Clicking on the company name will bring you to the company overview page. You can also place the filing into a folder or set up an alert using the icons to the right of the listing.

Clicking on any industry will bring you to a list of the companies that fall within that industry. This page also provides the latest filing date and quick access to the company page.

Commodity Chemicals			
Company	Ticker	CIK	Latest Filing
ABSOLUTE POTENTIAL, INC.		0001002360	10/08/14
ACETEX CORP		0001002929	07/20/05
AFS HOLDINGS, INC.		0001656506	06/30/16
AIR PRODUCTS & CHEMICALS INC./DE/	APD	0000002969	01/23/17
AIRGAS CARBONIC INC		0001158058	03/10/10
AIRGAS DATA LLC		0001158066	03/10/10
AIRGAS GULF STATES INC		0001158050	06/10/08
AIRGAS INC		0000904212	06/02/16
AIRGAS INTERMOUNTAIN INC		0001158051	03/10/10
AIRGAS MID AMERICA INC		0001158047	03/10/10
AIRGAS MID SOUTH INC		0001158193	03/10/10
AIRGAS NOR PAC INC		0001158052	03/10/10

On the far right side of the Sector page, **Filing Alerts** gives one click access to setting up an Alert for that industry that will let you know when any filings are submitted by any company within that industry.

Clicking on the bell icon under **Filing Alerts** brings up the **Add Alert** window that will be set up for the Industry Alert.

Add Alert

You have chosen to add an alert for the following:

Industry: Commodity Chemicals

Please enter a unique name for this alert and choose your alert options:

Alert Name

Email Alert **Popup Alert**

Add **Cancel**

Simply name the Alert, decide how you would like to be notified of a new filing – either via email or a popup window and click on **Add** and the Alert is set up.

Search



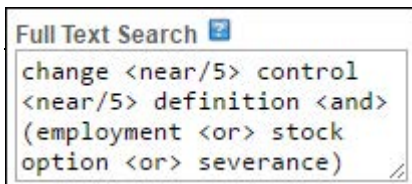
The **Search** tab allows users to search SEC filings using full text search, data filters, segment by market and time period, or restrict your search to specific filing sections.

The default search screen is the **All Filings** search:

The search interface includes fields for Ticker Symbol, Company Name, and CIK. It features a 'Full Text Search' box, dropdown menus for Form Group, Form Type, Act Group, and Filer Type. There are also checkboxes for 'Include Paper Filings' and 'Restrict to Interactive Data (XBRL)'. A 'Data Filters' section allows for numerical filters on items like Latest Market Cap, Net Income, Revenue, and Assets. A 'Market Segment' section offers filters for Sector, Industry, Exchange, City, and State. At the bottom, there are options for Time Frame (Last 12 Months) and Date Range, along with a 'Display By' section for Company and Filings.

Enter the ticker, company name or CIK and select any filters and time period for your search and click search.

You can also search by form types, SEC file number, accession number or Act group without specifying a particular company as well as utilize full text search or apply data filters.



Data Filters [Hide]
 Last Fiscal Year Trailing 12 months

Data Item	Is Greater or Equal to	Is Less or Equal to
Latest Market Cap	30,000,000	40,000,000
Net Income		
Revenue	200M	
Assets		

Clicking on the **Expand Form Types** link under the **Form Types** box will open a tree structure to help you locate the exact document needed without having to know the exact form number.

- All Form Types
 - All Forms Except 3,4,5, 144s
 - All Forms EXCEPT Ownership
 - Annual Reports - 10K
 - Annual Reports (Foreign) - 20-F
 - Quarterly Reports - 10Q
 - Current Events - 8K
 - 6-K - Report of Foreign Issuer
 - 6-K/A - Amended Report of Foreign Issuer
 - 8-K - Unscheduled Material Events
 - 8-K/A - Unscheduled Material Events
 - Proxies (Definitive) - DEF
 - Proxies (Preliminary) - PRE
 - Insider(3,4,5,144) - INSDR
 - Institutional Ownership - 13F
 - Mutual Funds
 - Ownership Statements
 - Registration Statements
 - Registration Statements (Foreign)
 - Registration Withdrawal
 - Foreign Company Filings

Enter Form Type

Clicking on **Save Alert** on the Search screen will create an Alert.



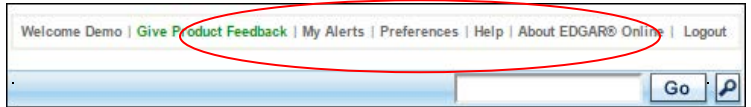
To search by a particular market segment, click on the **Market Segment** icon.

Market Segment [Hide Additional Options]
 Sector: -- All Sectors --
 Industry: -- All Industries --
 Exchange: -- All Exchanges --
 Basic Materials
 Consumer Cyclical
 Consumer Non-Cyclicals
 City: -- All States --
 State: -- All States --
 SIC: -- All SIC --

- Expanded Search**
- All Filings
 - Expanded Form Types
 - Annual Report Sections
 - Quarterly Report Sections
 - Proxy Statement Sections
 - Current Event (8-K) Sections
 - Foreign Companies
 - Mutual Funds
 - SEC Comment Letters and Correspondence
 - Financial Comparison
 - Ownership
 - 13F Securities List
 - IPOs
 - Secondary Offerings
 - Transcripts

On the left hand side of the search page are links to different options to help you quickly find the documents and information you need.

Other Options



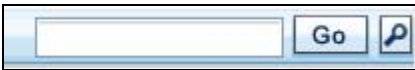
At the top right side of every screen is another menu bar.


My Alerts – manage your alerts and add new alerts from this screen.

Preferences presents a personalized screen of your **Site Preferences** - saved dashboards, alerts, folders, and the default search and display settings which will be used to pre-populate your home page with filings.

Personal Preferences – updating your Personal Information, managing email addresses and changing your password are also located in the preferences section.

Use the **Quick Search** feature at the top of every page to get the information you want quickly.



The magnifying glass  will enable you to narrow your search to bring back the results fitting your criteria.

Search Filings

Ticker Symbol

Separate Multiple Symbols with Commas

Company Name

CIK

Full Text Search

Form Group -- All Form Groups --

- All Forms EXCEPT 3,4,5,144s
- All Forms EXCEPT Ownership
- Annual Reports - 10K

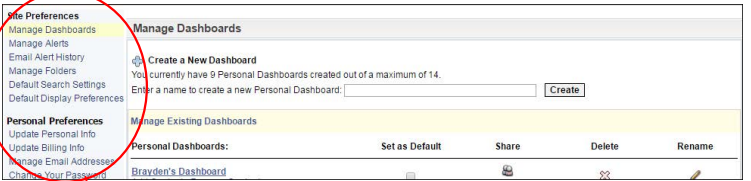
Form Type -- All Form Types --

- 013
- 013 POS
- 013K

Time Frame Last 12 Months

Date Type Received Date

Display By Company Filings



- Site Preferences**
- Manage Dashboards
 - Manage Alerts
 - Email Alert History
 - Manage Folders
 - Default Search Settings
 - Default Display Preferences
- Personal Preferences**
- Update Personal Info
 - Update Billing Info
 - Manage Email Addresses
 - Change Your Password

Help is context sensitive and will provide instruction on how to navigate and utilize whichever EDGAR Pro screen you are on.

Contact Us links to EDGAR Online's contact information and a form that will enable you to be contacted by a Sales Representative.

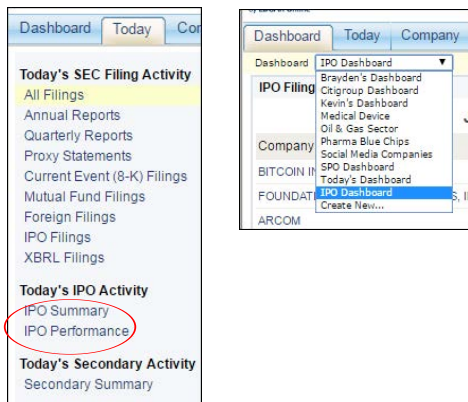
About EDGAR Online links to EDGAR Online's home page where you can learn about all our product offerings.

Logout logs you out of EDGAR Pro and prevents unauthorized use.

FAQ's

Q: Where is the IPO and SPO information?

A: IPO and SPO information is located under the Today tab, on the left hand navigation bar. You can also search for specific IPOs/SPOs using the **Expanded Search** menu. There is also an **IPO Dashboard** set up that can be accessed from the Dashboards page using the drop down menu.



Q: How do I find ownership information?

A: You can find ownership information using the Search tab and selecting Ownership under the Expanded Search menu. Or, you can use the Company Search at the top of the page and the Ownership Information will be located towards the bottom of the Company Profile that is returned from this search option.



SEC Filings	4	NOSRI CHARLES H	12/08/16	12/08/16		
Last MD&A (10-Q 10/2016)	4	LIST TERIL	12/08/16	12/08/16		
Last Quarterly Filing (10-Q 10/2016)	4	MICROSOFT CORP	12/08/16	12/08/16		
Last Annual Filing (10-K 07/2016)	8-K					
Last Proxy Filing (DEFAT4A 11/10/16)						
Financials - Values in (000s) (X)						
	Quarter Ending:	1st 9/30/2016	4th 6/30/2016	3rd 3/31/2016	2nd 12/31/2015	1st 9/30/2015
Balance Sheet						
All Filings (Excluding Insider)	Total Current Assets	\$157,909,000	\$139,660,000	\$128,421,000	\$127,812,000	\$121,696,000
All Quarterly Filings	Total Assets	\$212,524,000	\$193,664,000	\$181,866,000	\$180,596,000	\$172,896,000
All Annual Filings	Total Current Liabilities	\$58,810,000	\$59,357,000	\$44,354,000	\$42,643,000	\$49,399,000
All Proxy Filings	Total Liabilities	\$142,152,000	\$121,697,000	\$107,093,000	\$103,318,000	\$95,451,000
SEC Comment Letters and Correspondence	Total Equity	\$70,372,000	\$71,967,000	\$74,806,000	\$76,780,000	\$77,445,000
Ownership						
Summary	Income Statement					
Insider Trades	Gross Profit	\$12,609,000	\$12,636,000	\$12,809,000	\$13,924,000	\$13,172,000
Latest Insider Filings	Operating Income	\$5,225,000	\$3,060,000	\$5,383,000	\$6,026,000	\$5,793,000
Institutional Holders	Net Income	\$4,690,000	\$3,122,000	\$4,058,000	\$4,716,000	\$4,982,000
The Insider Profile						
Cash Flow						
Company People	Net Income	\$4,690,000	\$3,122,000	\$4,058,000	\$4,716,000	\$4,982,000
Executive Compensation	Net Cash Flow-Operating	\$11,549,000	\$8,464,000	\$10,669,000	\$5,316,000	\$8,876,000
All Company People	Net Cash Flow	\$7,418,000	(\$860,000)	(\$15,000)	\$1,754,000	(\$164,000)